



v8 01.08.26

[illegible]

MACCLESFIELD AND CONGLETON SCOUT DISTRICT LONE WORKING HQ

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Hazard	Who Harmed	Controls already in place	Rating Likelihood (Scale 1-3 Low to High)	Rating Consequence (Scale 1-3 Low to High)	Risk Factor	Further controls	Action by	Date By	Date Completed	Residual Rating
Illness and emergencies	All users	Emergency procedures updated and published	1	1	1	All keyholders have received safety brief and fire extinguisher training document	Ian Mackintosh	Jan-23	May-23	1
		Volunteers briefed on the emergency procedures								
Medical Emergency	All Users	Reasonable enquiries to be made by district executive to ensure that the individual is medically fit to work alone	2	3	6	Produce and Publish a list of activities that cannot be carried out when Lone Working in District Lone Working Policy	Ian Mackintosh	1.1.21	Jun-23	1
		Lone workers must have a method of summoning help such as phone if in HQ alone.				Lone Worker Policy and RA to be briefed to those who carry out lone working	Ian Mackintosh	1.1.21	May-23	

Written Ian Mackintosh	5.12.20
Reviewed v2 Ian Mackintosh	9.6.22
Reviewed v3 Neil Raval	14.6.22
Revised v4 Ian Mackintosh	19.6.22
Reviewed and Revised v5 Ian Mackintosh	18.6.23
Reviewed v6 Ian Mackintosh	4.7.24
Reviewed and Revised v7 Ian Mackintosh	17.7.25
Reviewed and Revised v8 Ian Mackintosh	01.08.26